

ALL SAINTS', OXHEY

The Parish Church of South Oxhey and Carpenders Park
'To know Jesus and to make Him known'

AGENDA FOR MEETING OF PARISHIONERS AND ANNUAL PAROCHIAL CHURCH MEETING

The Annual Meeting of Parishioners will take place in Church
on Sunday 20th March 2022 at 11.30am

AGENDA

- 1. Apologies for absence**
- 2. Minutes of the meeting held on 23rd May 2021**
- 3. Election of Churchwardens**

This meeting will be followed immediately by the Annual Parochial Church Meeting in
which only members on the Electoral Roll may take part.

The Annual Parochial Church Meeting will take place in Church on Sunday 20th March
2022 immediately following the Annual Meeting of Parishioners.

AGENDA

- 1. Opening Prayer**
- 2. Apologies for absence**
- 3. Minutes of the meeting held on 23rd May 2021.**
- 4. Appointment of Independent Examiner**
- 5. Election Electoral Roll Officer**
- 6. Elections PCC members (9)**
- 7. Reports are in the Annual Reports Booklet**
There will be an opportunity for questions
- 9. Adoption of the Accounts for 2020**
- 10. Safeguarding**
- 11. Address by the Vicar**
- 12. Closing prayers**

ALL SAINTS' CHURCH, OXHEY
'To know Jesus and to make Him known'

Minutes of the ANNUAL MEETING OF PARISHONERS held on Sunday 23rd May 2021 in the church and online.

Welcome: Pam Wise, Vicar, welcomed everyone to the meeting

Attendance: The meeting was attended by 13 people.

Apologies: These were received from Jean Martin,

Minutes of the previous meeting: The minutes of the meeting held on 25th October 2020 were signed as a correct record.

Churchwarden nominations:

Jose Tamayo, nominated by Vik Davis, seconded by Chris Thomas.
Frances Zarifis, nominated by Sue Seaholme, seconded by Chris Thomas.

There being no further nominations **Jose Tamayo** and **Frances Zarifis** were declared elected.

Signed.....Date.....

Minutes of the ANNUAL PAROCHIAL CHURCH MEETING on Sunday 23rd May 2021 in the church and online.

Attendance: The meeting was attended by 13 people.

1. The meeting opened with prayer.

Pam Wise, Vicar, welcomed everyone to the meeting.

2. Apologies:

These were received from: Jean Martin.

3. Minutes of the previous meeting:

The minutes of the meeting held on 25th October 2020 were signed as a correct record.

4. Appointment of Independent Examiner:

It was proposed by Chris Thomas and seconded by Joan Kennedy and agreed unanimously that **Gordon Hewer** be asked to act as Independent Examiner for 2021.

5. Vote on Deanery Synod Lay Representatives

It was explained that currently our Lay Reader was automatically a member of the PCC, but we needed to decide on how this was going forward - they can be automatic still or elected. In December 2020 all Readers with PTO (permission to officiate) were given a licence and had equal recognition. Therefore, as a PCC we can decide whether our Reader is automatically a member of the PCC or has to be elected.

Pam suggested our Readers were automatically on the PCC, be this Jean or any in the future,

and passed the motion – we, as APCM, agree readers in our Parish are automatically on the PCC, not elected.

It was asked whether they could decline, the response was yes. Another question was whether this was only those who were licenced to our Parish. It was confirmed this was only our Reader trained and licenced to All Saints, therefore at this moment this is only Jean. It was thought this could be an issue in a Parish with a lot of readers, but at the moment we did not have that issue, but it was thought this could pose a risk. It was asked whether we could put a limit on the number, and whilst the risk was small, it was a decision that could be re-visited.

Jose Tamayo proposed the motion that one reader automatically was on the PCC, therefore our current Reader continued to be automatically on the PCC, but would be re-reviewed if and when others were licenced to the Parish. Chris Thomas seconded the motion, and all were in favour.

6. Election of Electoral Roll Officer

Vik Davis was proposed by Stuart Seaholme and seconded by Frances Zarifis. There being no further nominations Vik Davis was duly elected.

7. Elections to PCC (up to 9 members)

Nominations were as follows:

Matilda Anie proposed by Vik Davis, seconded by Chris Thomas

Stuart Seaholme proposed by Vik Davis, seconded by Joan Kennedy

Joan Kennedy proposed by Gwen Kates, seconded by Sue Seaholme

Gwen Kates proposed by Joan Kennedy, seconded by Frances Zarifis

There being no further nominations, the above were declared elected.

8. Reports: Reports had already been circulated in the Annual Report Booklet and opportunity was given for questions.

PCC:

Canon Pam Wise thanked the outgoing PCC, there had been some difficult meetings, with most conducted online. She especially thanked Chris and Jacky Nelson for their contributions, as they were stepping down as they were moving in the near future.

Curate:

Sue Seaholme thanked Revd Liz Guest for what she had done with the Young People, adding it was a shame it had been stopped by Covid. Pam added her thanks for all the support provided, especially for things like the Ash Crosses which had been delivered to the congregation.

Deanery Synod:

Pam gave her thanks to Vik and Chris, explaining during the year All Saints had hosted the first Deanery Synod meeting, one had been cancelled and one at the end of the year was held online.

Electoral Roll:

It was reported that the roll numbered 64 at the specified completion date. Three had been removed.

Wardens:

Pam thanked Jose Tamayo and Frances Zarifis. Jose added his thanks to Chris and Vik who had supported during lockdown. It was explained this was a legal role and had taken on the responsibility for health and safety during Covid. Jose was also looking after the lettings.

Health and Safety:

Pam gave thanks to Jose who had been letting people into the building. And thanks went to Chris and Vik who had organised the hand sanitiser and floor markings.,

Mission Support Task Force:

Three missions were chosen for 2020, but it had been an odd year with few events or

opportunities to raise money. Thanks went to all who had given generously to the Harvest Appeal.

Good Samaritan Task Force:

Pam explained this was now mainly the food cupboard and the Vicar's discretionary fund. The food bank had been used a lot in the first lockdown, and may pick up again now Step Up had stopped their food bank.

SOFA Task Force (Social, Outreach and Fundraising Activities):

Thanks were given to all who helped set up, manned stalls, attended, and donated goods for the only table top sale of the year in February and the Quiz evening.

Worship Group:

Thanks went to the group, which has not met since early March 2020.

Safeguarding:

Pam gave her thanks to Liz Fraser who stepped down. This was a very responsible job, looking after DBS checks, being the first line for disclosures, and maintaining the link with the Diocese. Sue Seaholme had taken this on, and now maintains the dashboard. Sue gave her thanks to Jose for his support.

Sunday School:

The groups had not met since early March 2020, but it was hoped they could resume in the summer. Thanks went to all the leaders and helpers.

Hatch:

Chris explained the Hatch had not opened for legal reasons and the restrictions in place, but it was known ASCEND would like it to resume, and thought we should be able to in the Autumn. Pam said it was important outreach and if any one was able to volunteer time to speak to her or the Wardens.

Communications:

Chris Thomas said of all the things, this was one that had opened up in the past year! He had nothing more to add to the report, but to say it had been a big learning curve. Pam gave our thanks to Chris and Jose who had led on the online worship. The challenge was now to find hymns we could perform online (for copyright reasons). Chris said there was still some work to think on the long-term future, and how we continue this as part of our worship.

Finance:

Chris Thomas explained the accounts were audited by our Independent Examiner, and signed off. Following finishing 2019 with a surplus of around £10,000, we had a deficit of £10,000, so over the two years we had broken even, and as had gone ok we were not in as bad a position as we could have been.

Our main source of income is through lettings, in 2019 this was 47%, and it dropped by a third. ASCEND use their office space and .and we agreed a 25% reduction on their rent at the end of the year. The Betesda Church was suspended like us, and had more limited hiring as only their worship could continue and we had to introduce additional cleaning. The other groups like Karate and accordion, were more sporadic. The plate was down, although online payments and direct debits went up. And once back we were also able to receive card payments.

The Parish Share is our biggest expenditure and we could pay, and the Diocese was very grateful for Parishes who could continue to pay, as without this money they could not pay the clergy.

The big decision in 2020 was we made our Facilities Manager redundant, and the mandatory redundancy payment. We are looking to employ someone on a more limited basis to manage the bookings. We were able to claim some money back from the Government Furlough Scheme when the building was closed.

In 2019 we replaced some of the high windows as they had 'blown', something we had been putting off, and bought some new equipment – notably a new laptop to help live-stream services, and hand sanitiser dispensers.

Whilst it had been a bad year, and thought there would also be a substantial deficit in 2021, we did still have reserve funds. Both ASCEND and the Betesda church were keen to return.

Chris gave his thanks to Gordon for his examination of the accounts. Our thanks were passed to Chris for his work on this thankless and important task, but his explanations were always easy to understand and he ensured we remain solvent.

9. Adoption of accounts

The accounts were approved and adopted, this being proposed by Jose Tamayo seconded by Stuart Seaholme and agreed unanimously.

10. Safeguarding

This was covered by the report above.

11. Address by the Vicar

Pam finished by saying many things had been affected in the past year. If to plan, sometime at the end of June we should be able to return and sing, which would be wonderful. However, over the past 18 months people had found new habits and it will be a challenge. It was not comparable to worship together or onscreen, and one will not replace the other, it was important to be back together and to worship as Christian fellowship.

We can worship online but God's presence is greater and more real in people, and the assumption is we will be 'back to normal', although God **was** with us throughout. One day we will sit, pray and sing together. Whilst we wait for that we need to trust in God, and continue to keep in our prayers those affected, things will be well. This time next year – who knows? God knows!

Pam gave her thanks to all, it felt as a church family we have stayed stable – those who helped fellowship to continue, those who attended, there was love for each other.

It was said we needed to reconsider what happens with the children and what we offered, it was though there should be a meeting to think on this as they were getting older.

It was asked about the 20th anniversary of the church building – which would be a 21st before the end of the year. This had been forgotten, but thought perhaps some older members could be invited back. The PCC needed to consider, especially in light of what was allowed.

Thanks went to Bod Wyard who was made redundant during 2020 for his many years' service, he was a valuable member of the congregation and employee.

12. The meeting ended with prayer and the grace.

Signed.....Date.....