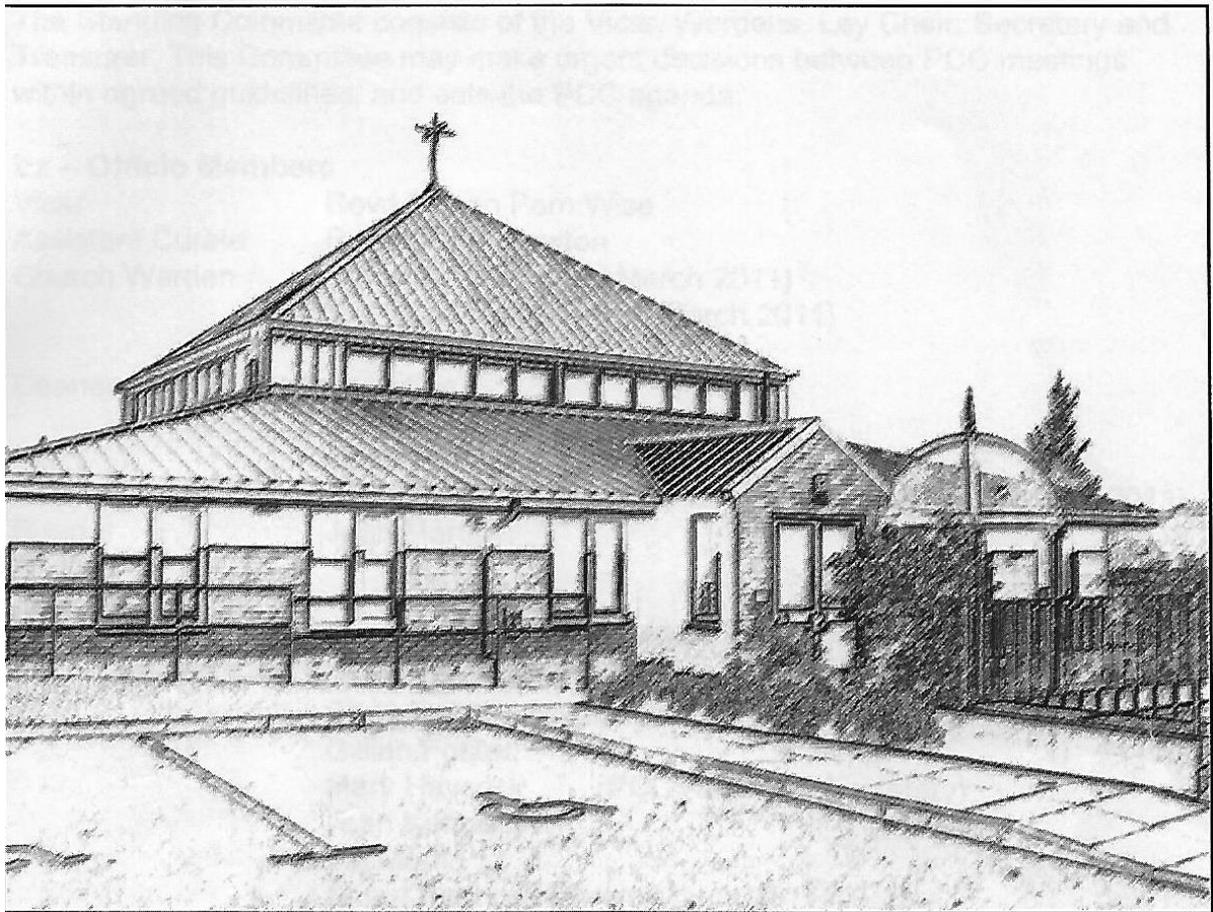


ALL SAINTS' CHURCH OXHEY



ANNUAL REPORTS

**Annual Parochial Church Council
Sunday 20th March 2022**

JANUARY – DECEMBER 2021

P.C.C. MEMBERSHIP

All Saints' PCC has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Church building and 14 The Hoe, Carpenders Park and overall charge of all expenditure.

The Standing Committee consists of the Vicar, Wardens, Lay Chair, Secretary and Treasurer. This Committee may make urgent decisions between PCC meetings within agreed guidelines, and sets the PCC agenda.

Ex – Officio Members

Vicar	Revd. Canon Pam Wise MBE (to October 2021)
Assistant Curate	Revd. Liz Guest (to September 2021)
Church Wardens	Jose Tamayo Frances Zarifis

Deanery Synod Representatives	Chris Thomas Vik Davis
Reader	Jean Martin

Elected Members	Matilda Anie Gwen Kates Joan Kennedy Stuart Seaholme
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Lay Chair	Chris Thomas
Honorary Secretary	Vik Davis
Honorary Treasurer	Chris Thomas

Church Location

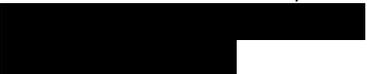
Gosforth Lane
South Oxhey
Watford
WD19 7AX

Bank

The Co-operative Bank
P.O. Box 250, Delf House
Southway, Skelmersdale
WN8 6WT

Independent Examiner

Gordon Hewer ACIS, ACIB



SUMMARY REPORT

As we are in vacancy, there is no report from an incumbent.

At the end of October 2021, Revd Pam Wise retired and left the area for Poole. This came shortly after our Curate, Revd Liz Guest, having finished her training moved to St Peter's, St Albans to be their Associate Priest with responsibility for children and families. Our Wardens' have been working hard to ensure we have cover for services each week. The only time this has not been possible was the Sunday after Christmas, where we sought the Bishop's dispensation.

During the first half of the year, whilst she was with us, Liz continued to live stream midday prayers during the week. At the start of 2021, as we entered another Covid-19 lockdown the decision was made to only worship online, however we returned to in person worship to celebrate Mothering Sunday, followed by Holy Week and Easter. Throughout the year, the Sunday service continued to be live streamed. The Thursday morning service was via Zoom during lockdown and is now in-person only. As in 2020 we received Communion in one kind as a precaution against Covid-19 transmission.

Slowly the service and worship resembled what we were use to before, with the Altar in its usual position and the number of hymns increasing once we could sing in the live service.

Our thanks go to Chris Thomas and José Tamayo who have led on the live streaming and the movement of furniture. Unused furniture from the hall and the foyer was removed and stored in the chapel area, but has since returned.

There were no weddings during 2021. There were two Baptisms and clergy led 4 funerals.

Wider Church

Following the move of the Dean of St. Albans, the Very Revd. Jeffrey John to take up the post Associate Chaplain at St George's Anglican Church in Paris, Revd. Jo Kelly-Moore was installed at the beginning of December.

In Watford Deanery, Revd Peter Waddell was installed as Rural Dean in February, replacing Revd Tony Rindell. Father Sam Frampton started as Vicar of St. Matthew's, Bushey.

P.C.C. REPORT

The PCC met on nine planned occasions during 2020– monthly meetings on Wednesday evenings, bar May (usually March but the APCM was moved), August and December. There was a Special Meeting in December to discuss the vacancy and the tasks the PCC had to recruit a new incumbent. The Standing Committee met between the full PCC meetings to set the agenda and discuss anything urgent and requiring attention.

There was an average attendance of 7.66 plus clergy.

The end of 2020 saw us return to the position where we have two Church Wardens – Jose Tamayo was joined by Frances Zarifis, and this remained the case in 2021! Both stood again providing continuity as we went into the vacancy period. The two newer members of the congregation who joined the PCC in 2020 did not stand again, as they were soon to move from the Parish, however we thank Chris Nelson and Jacky Nelson for their contributions – their time on the PCC may have been a shorter year than most but they brought a fresh perspective.

The start of the year saw us continuing to meet on Zoom. We returned to in person meetings in July, temporarily moving our meeting night so we could meet in the larger, airier hall over rooms

3/4 where we usually meet.

Like in 2020, I will repeat the legalities of the situation. The church representation rules do not explicitly mention virtual meetings, however the Church of England provided guidance. This meant it did mean any decisions that required a vote/agreement were circulated after the meeting for that purpose.

Given the 2020 APCM was so late, we made a decision to postpone our APCM to May 2021. Like the previous year, guidance was provided and there was an Instrument signed by the Bishop that allowed the meetings to be held online. There was no extension however we usually hold our APCM early in the calendar which gave us room to move it. The meeting was held online with the Standing Committee in the Church hall – a socially distanced group of six (clergy, Church Wardens, Treasurer and Secretary) which was all that was legal at the time.

We heard regular reports from the Vicar, the Wardens and the Treasurer. In addition, reports were received on Health and Safety and Safeguarding, and more sporadically we heard news and updates on ASCEND, and as the year progressed even SOFA.

Probably because of the reduced use, maintenance was not the big feature it has been in previous years. We have had to consider letting the curate's house once Liz left us, and have some responsibility for the vicarage now that is vacant.

As the building usage was much reduced in 2021, so was the discussion on it. However, we did have to consider how we opened again in the spring as restrictions started to ease (again), and again balance our needs with those of cleaning the building, and our tenants and hirers. As in 2020 some of the conditions that needed to be met on social distancing and mask wearing we were led by the law.

Again much of our regular review of processes and polices took a backseat as we concentrated on many of the new ones needed in light of the pandemic – we had to carry out a Covid-19 risk assessment for reopening.

I must finish in thanking Revd Pam Wise, who as our vicar and Chair of the PCC has led us through some difficult and tough times, but has provided much spiritual and moral guidance.

VIK DAVIS
PCC Secretary

DEANERY SYNOD

Watford Deanery consists of 14 parishes in and around Watford. The Deanery Synod is made up of clergy and lay members who meet three times a year. Many of the meetings are held as open meetings.

The Deanery is currently without a Lay Chair after the previous Chair stood down in 2020. A new secretary was co-opted in 2021 after three years without one.

In 2021, General Synod elections were held for which Deanery Synod members are the electors. Election statements were emailed and voting took place using an online voting portal. We both voted for candidates who were representative of the values of Inclusive Church.

Three Deanery Synod meetings were held, two on Zoom and one in-person which was hosted by All Saints.

Monday 1 February, virtual meeting on Zoom

Our new Rural Dean, Peter Waddell, was inducted into his role in a short on-line service led by Archdeacon Jane Mainwaring. This was followed by brief reports from each of the churches, to find out how each church was doing during the latest lockdown.

Wednesday 26 May, virtual meeting on Zoom

The main subject of the meeting was a presentation from the Diocesan Youth Officer, Christian Cole, presenting the report 'Faith in Young People' and the diocesan strategy for work with teenagers. Following this meeting, we invited Christian to a meeting with our young people and Sunday School leaders to provide ideas and support to our new youth group.

Monday 18 October, All Saints' Church, Oxhey

It was our privilege to host the first in-person synod for eighteen months, with a few also joining by Zoom. By co-incidence we had also hosted the last in-person meeting in February 2020 before the first lockdown. This synod was also the last for our vicar, Pam Wise, and so the Deanery wished her well for her retirement. The main presentation was by chairman of the Watford and Three Rivers Refugee Partnership, Tim Whittaker. This was especially timely given the arrival in Watford of refugees from Afghanistan – but of course we have many more refugees in the area than these latest arrivals. Tim presented some of the work that is being done to help them, and suggested what churches might do to help, as well as touching on some of the bigger context – such as the Nationality and Borders Bill currently going through Parliament.

CHRIS THOMAS and VIK DAVIS
Deanery Synod representatives

ELECTORAL ROLL

The number on the electoral roll in 2021 was 64. A completely new electoral roll was prepared in 2019 as it was the 6th year of the cycle.

The number on the new roll is 62.

5 were removed - 2 having passed away, and 3 moving from the area since the last revision.

3 were added, including 2 during the year as they reached their 16th birthdays.

VIK DAVIS
Electoral Roll Officer

CHURCH WARDENS' REPORT

The New Year started with a lockdown, and although the government decided on an exemption for church services, we made a decision to close the building. With much ingenuity we continued to conduct all services online; even managing to deliver Ash Crosses and prayers to church members as we entered Lent.

The PCC kept up the maintenance of both 14 The Hoe and the church during this time and the few urgent actions identified in the new Quinquennial report, received at the beginning of the year, were also promptly sorted out. Following the Quinquennial, the building inspection all churches are required to have every five years, we have a few smaller items of work to carry out on the building. We also started to think about changing our heating system in the near future, to comply with Net Zero Carbon, however this has not progressed.

The closing of the church was fairly easy; opening it up again proved to be far harder and a lot of

background work was needed which meant meetings and training to comply with the changing regulations. Slowly, we allowed our lettings to return. This was challenging as without a facilities manager and we have to organise the various setups ourselves. However, if anyone has any spare time your help would be very welcome.

The congregation helped and we held two work mornings on Saturday 2nd and 9th July, when the grounds were tidied, bushes cut back and litter picked.

An important announcement was made in mid- July affecting us all, Pam announced her retirement at the end of October. This triggered extra procedures as church wardens are responsible for the church during the vacancy. At the same time our curate was licensed in her new Parish at the beginning of October and it is always a bitter-sweet time to see our curate depart.

On Friday 22nd July we had our church inspection carried out by Archdeacon Jane Mainwaring and the Rural Dean Peter Waddell. The inspection was mainly a support visit, and they were not asking for certificates. The building has not been checked this year because of the pandemic and the chapel was being used for storage, the kitchen which was also unused and was therefore locked up. Archdeacon Jane made some useful suggestions for our action plan and explained that we had to carry out a fire risk.

The informal vacancy meeting was held on Wednesday 1st December in which the Diocese senior team explained the process and gave the congregation the likely dates for advertising and holding interviews for the new vicar. Since November we have organised all the services, including Remembrance Sunday and the Christmas services. This has been both hard work and involved extra learning, but has been very satisfying – thanks to the team of people helping us.

We would like to thank every priest who is helping us during the vacancy and every person who has offered to help run the church smoothly.

Ask and it will be given to you; seek and you will find.

Matthew 7:7

JOSE TAMAYO and FRANCES ZARIFIS
Church Wardens

HEALTH AND SAFETY

No incidents were reported in 2021. The usual annual checks were made to fire alarms and extinguishers.

Required measures remain in place and we carried out the relevant risk assessments when things changed.

During the year furniture was returned to the hall and foyer, however the doors between the porch and the foyer have still to return as the hand sanitiser dispensers remain in place and would be obstructed by the doors.

Lettings remain at a reduced level to allow cleaning between use and lettings.

The wardens
Health and Safety Officer

MISSION GROUP

At the beginning of 2021, the PCC considered who to support as our nominated charities for the year. Given the total raised in 2020 was lower than usual, with smaller donations to each, it was felt appropriate to suggest the same missions were supported, and this was agreed. As a result, we again worked hard to help support The Essex and Herts Air Ambulance, Solaraid and ASCEND.

Given the lockdowns and the uncertainty of the situation we did not hold any of our usual Table Top sales, but we did manage a successful Autumn Fayre.

As the food cupboard continued to be well supported and stocked, the Harvest Appeal again raised funds for our missions, and this really helped to cover the lack of fundraising events.

The result of all this, an amazing £1,544 to be split between the three missions. This will make a difference to the work of our chosen missions, thank you to everyone who helped to achieve this – the donators, the ideas people, the planners, the furniture shifters, the stall holders and the spenders! Both for their work in 2021 and in the future.

The work continues and as we entered a new year, the PCC is considering who to support in 2022. We look forward to restarting some events in 2021. Whilst they may be socially distanced, they are a valuable source for fundraising and outreach. Finally, please do hold our missions and their work in your prayers.

ASCEND – www.ascend.org.uk

Essex & Herts Air Ambulance – www.ehaat.org/

Solaraid – www.solar-aid.org/

GOOD SAMARITAN TASK FORCE

Not surprisingly, in 2021 the store cupboard continued to be well used. We are grateful for those who were generous in their giving, and to those who regularly offer bags of food to keep us stocked up.

Our thanks go to Pam Wise and Liz Guest who ran and restocked the food cupboard whilst they were with us, and ASCEND who are assisting in managing it during the vacancy.

At Harvest the congregation usually generously donates money towards keeping the food store stocked up and dried food goods for the cupboard. The latter was not possible again this year, and as the fund was not in need, the Harvest Giving went towards our missions.

SOFA GROUP

(Social, Outreach, Fundraising Activities)

Even though 2021 was a very different year to normal, we still raised £1,544 towards our missions.

Given the situation which kept fluctuating, we were unsure whether to restart our usual Table Top Sales, instead holding an Autumn Fayre in October. Reducing the number of tables allowing for the social distancing we felt was needed, however we still had space for a bric-a-brac stall, books, cakes, craft and a raffle, as well as Pam stall - helping with her downsizing and impending move.

The Fayre raised a massive £730 – thank you every one who helped move tables, sell items, or bought them!

A raffle, cake sale and crafts sold after the service in December allowed us one last push to raise funds for our missions.

Vik Davis sold jam and crafts (usually also sold at the Table Top Sales and Christmas Fayre) to her family and work colleagues, raising just over £335.

Finally, our thanks go to all those who donate raffle prizes and bric-a-brac, and bake cakes and make the crafts. Both in 2021 and in the years to come when we resume 'normal service'!

WORSHIP GROUP

The Worship Group has not led the singing at services since early March 2020, as communal worship ceased, so did singing in church. And whilst we are now singing as a congregation, led worship has yet to return at All Saints.

As our worship has either been online only, or livestreamed from Church, different considerations need to be made. It was thought important to continue to include music and a sung element, but using pre-recorded music has meant we need to consider copyright, and find copyright free recordings and videos. We have to thank Pam Wise and Chris Thomas for their research and we have been using an increasing number of sources, including videos from Graham Kendrick and the Church of England resources with recordings of the choir of St Martin in the Fields. These with the videos purchased in 2020 are regularly used giving a mix of traditional and more contemporary worship music.

VIK DAVIS
Worship Group Leader

SAFEGUARDING OFFICER

Following Liz Fraser stepping down from the position of Safeguarding lead. Pam was soon to retire. As I had experience in this field Pam asked me to take over the role. I also took over from Pam the role of "Lead recruiter" responsible for DBS checks.

There have been many diocesan changes to the rules and expectations of the two positions. Thank goodness the Lord has provided Jose as my lead and support.

Fortunately, there have been no safeguarding incidents. The Diocese has an item called the "dashboard" that keeps us as a church up to date with our safeguarding needs and rules. There have been several DBS checks though, as now these have to be reviewed every 3 years. On line, thirty-one eight, a national body, makes life simpler and keeps records for us. They too, have keen helpers to support.

In the church the idea is to be a family and families support each other, so thank you for supporting and praying for all those who are keeping the "All Saints" family growing together again, so that we can worship safely, with confidence that a new Vicar will come our way.

SUE SEAHOLME

SUNDAY GROUPS

Unfortunately, due to the Corona Virus pandemic and lockdown we have not met for Sunday groups. We are not attracting young families in Church. There have been fewer Baptisms. Our younger members get older. However, we are very proud of the teenagers and upper primary young people that have come through church. We thank them for their contributions to the services. Their willingness to take responsibility for regular jobs and the support that they give to the church and their own activities.

In October Pam, Stuart, Jose and I met with Christian Cole, the youth advisory missionary. We tried to find a way forward for our supportive young members. Stuart applied for a grant and we were successful. This meant that we had some funds to enable us to organise regular events. The young people had met with Christian prior to our meeting. They had said that they wanted to keep meeting socially. Stuart suggested games, something that he is really fond of! He purchased a shove halfpenny board. Eve Down had mentioned her club and her enjoyment of carpet bowls. She was willing to teach us. Her club has loaned us a carpet and some bowls. We are learning! Stuart bought some other oddments that we needed for the challenge.

We had an outing to St Albans Abbey at the end of October. It was a light and music production within the Abbey, "What a wonderful world," truly amazing, beautiful and thought provoking. We walked through the park in the dark, with our torches glowing. We were staggered by the number of people who had bought tickets and who were being organised by smiling young helpers, so that the flow of visitors kept moving.

Our second meeting was at the beginning of December. The first games and craft session. Gwen and Jo had looked around to find some acrylic paints, clay pots and wooden tree hangings. Eira, Jo and Gwen took charge of this table whilst Stuart and Eve battled with the games. Frances helped with the refreshments.

Our third meeting was the Christingle. The young people were again willing helpers for our visitors, helping them to construct the symbolic light of the world, reading prayers and organising the younger visitors who were to be in costume for the tableau (Chris Thomas was technical genius as always -thank you).

I truly thank the team of leaders and helpers without whom none of this could happen; Stuart Seaholme, Joanna Miller, Gwen Kates, Melissa Pulman, Pilar Diaz, Eve Down and Frances Zarifis.

We are missing the very young ones but who knows what is in store for us?
Thank you for your continuing prayers

SUE SEAHOLME

THE HATCH

The Hatch fronts a fully-equipped kitchen which is used to provide refreshments for the congregation after our services and for the ASCEND staff and clients. It restarted on a limited basis in September 2021, opening on four days a week – Mondays, Thursdays and Fridays when ASCEND has courses, after our Thursday and Sunday Services, and for the Accordion Group.

It also allows the church to hold breakfast and luncheon events and provides refreshments during

our Table Top Sales mornings.

A more limited menu of hot drinks and snacks are served at the moment, but is much appreciated by those who attend. Our thanks go to Frances Zarifis and Julie Cutler who have been responsible for this, and to Jean Martin for all her work in previous years.

If you are called and can provided a few hours during the week to volunteer, please speak to Frances.

FRANCES ZARIFIS

COMMUNICATIONS

This year, we have made increased use of emails to send out weekly notices and service books. After Pam Wise left, we consolidated our distribution lists and undertook an audit to verify that we had the necessary consents as required under the General Data Protection Regulations (GDPR).

We have continued our new regular routine of streaming Sunday services on Facebook Live. Thursday services were streamed on Zoom until late spring and Liz Guest gave regular daily prayers on Facebook Live before she left us. Our Live Streamed services regularly have between 4 and 10 people watching live with many more catching up later in the day, our most popular streamed service was Christmas Day, which reached over 1,300 people. Live streaming has become a normal part of our worship and is here to stay.

Over the course of the year, we had an average of 3.5 visitors to our website each day. Our Facebook following has continued to grow with over 40 new followers bringing the total to nearly 300 users who like our page. Our most popular Facebook posts were the adverts for our Autumn Fayre reaching over 2,000 people and photos from Pam's leaving service, reaching over 600 people.

If you have yet to "like" our Facebook page, you can go to www.facebook.com/allsaintsoxhey and by doing so you will receive regular updates and notifications of our live streams direct into your Facebook feed. Also, don't forget to regularly visit our website www.allsaintsoxhey.org.uk for all the information on upcoming services and events and links to our live streams.

CHRIS THOMAS

FINANCE REPORT

The period since March 2020 has been unique as we have learnt to deal with the challenges of the COVID-19 pandemic. After a big hit to our finances, we reported year-end deficit of £10,077 in 2020. In 2021, income continued to fall but we were able to stabilise our finances with a much smaller deficit of £850 due to a substantial reduction in our expenditure.

Our main source of income is church lettings. This was badly hit by the lockdowns and restricted building access in 2020 which continued into 2021. In 2019, lettings brought in £43,333, representing 47% of our income. In 2020, this has fallen by nearly a third to £29,460 and in 2021 fell further to £23,406 representing only 39% of our income.

One of our tenants, ASCEND, continued to use their office space (albeit on a limited basis) and so continued to pay monthly rent for their dedicated office space and contributions towards utility bills

and cleaning. In December 2020, ASCEND requested a 25% reduction to their monthly rent which remains in effect. ASCEND also pay for hall and room hire as required for their courses and training. While they were able to resume some face-to-face sessions in the autumn of 2021, this was significantly reduced compared to the pre-pandemic use. It remains unclear when or if ASCEND's hall bookings will return to pre-pandemic levels. Total receipts from ASCEND were £11,815, a 40% reduction compared to 2019.

Our other main tenant is the Romanian Betesda Church who hire the building for services, youth groups and choir practice. After cancelling all bookings for five months in 2020, their usage has gradually increased as restrictions have allowed. By August 2021, they had returned to most of their bookings, with the exception of their early-Sunday morning service, and are now paying 73% of their pre-pandemic monthly rate. This is expected to continue to be their new baseline. Receipts from the Betesda church totalled £8,673 in 2021, a £500 increase compared to 2020 and 48% down on 2019.

Other hirers of the hall returned at different stages, the karate group resumed some of their classes in April and the accordion group started meeting again in September. We also secured a new regular weekly letting, a toddler group meeting on Saturday mornings from July. Hall and room hire (excluding ASCEND and Betesda Church) totalled £2,918, almost the same as 2020 and 50% less than 2019.

Our second largest source of income is voluntary giving. This fell by 20% in 2020 due to in-person worship being suspended for five months. In 2021, we had a further two and half months without in-person worship and levels of giving overall remained similar in both 2020 and 2021. However, gift-aid on cash and card donations is claimed a year in arrears and so the reduced cash-giving in 2020 led to a reduction in our claim as paid in 2021. This led to overall voluntary giving reducing by a further 8% compared to 2020.

When a curate is in post, the Diocese reduces our Parish Share in lieu of lost rent for the curate's house. For accounting purposes, this reduction of £1,300 per month to our Parish Share is recorded as rental income. When our Curate, Liz Guest, moved to her new posting at the end of September, she continued to live in the house until early-December with her new parish paying her rent for that period. The PCC will rent the house on the open market in 2022. The PCC reserves 30% of all rental income in a designated fund to provide a pot of money for maintenance and other costs arising from our ownership of the property. Net property income reduced by £1,289 (excluding maintenance costs) with £299 owed for December part-rent before Liz moved out.

We received a grant of £250 from the Diocese to support setting up a new Youth Group now that most of our young people have moved beyond Sunday School. So far, £112 has been spent on equipment for activities.

The Hatch reopened in September 2021, after a 16-month closure, with a reduced menu of hot drinks and snacks, but no lunch offering. This means a lower profit-margin, and so while covering costs it is not expected that The Hatch will be a significant financial earner. It nevertheless provides a great welcome to visitors to the church.

We raised £1,544 for our nominated Missions to be shared between Solar Aid, Essex and Herts Air Ambulance and ASCEND. Almost half of this came from a very successful Autumn fayre which raised £730. The remaining mission donations came from the harvest appeal, which raised £353, and donations from craft and cake sales.

By far our largest outgoing is the Parish Share of £40,038, making up 65% of our total expenditure. The Parish Share is paid to the Diocese and is our contribution for the costs of

maintaining the clergy. It is shared among parishes with a formula considering number of ministers in post and a factor proportionate to the parish's ability to pay. Our vicar, Pam Wise, retired at the end of October and the parish is currently in a vacancy period. During a vacancy, we get a reduction on our Parish Share which, in 2022, is equivalent to 17%. Our Parish Share was therefore £1,329 in 2021 lower than 2020 due to two months of vacancy.

In previous years, our second largest expense was salary and employment costs. However, in 2020 we made the difficult decision to make the post of facilities manager redundant. This has resulted in a significant reduction in our running costs in 2021. We continue to employ a part-time cleaner who was part-furloughed between January and March and we claimed £146 under the government's Coronavirus Job Retention Scheme (listed under Grants in the accounts). In September, we increased cleaning to 7 hours per week from the previous 5.5 hours due to increased use of the hall and the need to maintain cleaning as per COVID guidance between users.

Our regular church running costs (excluding salaries and Parish Share) remained similar in 2021 to 2020. Our electricity, gas and water bills had a small increase but remained around 17% less than 2019 due to the reduced building use for most of the year.

In 2021, we had very few maintenance costs for the church building. We serviced the lawn mower for the first time since it was purchased in 2017 at a cost of £322. Maintenance at the Curate's house included bathroom plumbing and oven repairs as well as replacing the flat roof in the garage at a cost of £1,266 (listed as capital expenditure).

A deficit of £850 is a considerably better position than the £10,000 deficit the previous year as we were able reduce our costs. However, income remains down on what it was pre-pandemic. We can expect that lettings income will grow so that we can meet our routine costs again in 2022. However, more concerning is the slow recovery in voluntary giving which continues to fall. As we have lost several regular givers, it is unlikely voluntary giving will recover to 2019 levels without an increase in giving by current or new members of the congregation. Voluntary giving is essential to ensure we have funds for major maintenance or improvements to the church building.

We continue to accept cash giving in our collection plate and weekly envelope scheme, but if you can, please consider setting up a regular direct debit. If you already give by direct debit, you can easily amend this by setting up an online account or phoning the Parish Giving Scheme. Full details on the different ways to give to the church, and set-up or amend direct debits, can be found on our website at www.allsaintsoxhey.org.uk/giving.

Each year I acknowledge our independent examiner Gordon Hewer, but especially this year I would like to say a huge thank you as he is stepping down from this role. He has been an invaluable help to me in auditing the accounts since I took on the role of treasurer in 2009 and supporting previous treasurers before me. We are now actively looking for a new independent examiner and I hope his replacement is a diligent and supportive as Gordon has been.

CHRIS THOMAS
PCC Treasurer

<u>Payments (cont.)</u>	<u>2021</u>	<u>2020</u>	
<u>Regular Church Running Expenditure</u>			
Cleaning: Excluding salaried cleaners	0	0	
Routine maintenance	580	426	
Consumables & general running	3,993	3,493 ²	
Church Office & Administration	1,970	2,100	
Telephone	252	253	
Furniture, fittings and equipment	55	685	
Books, publications & software	301	262	
Insurances	786	925	
Church services (inc. sacristy)	57	133	
Electricity, gas & water	4,140	4,104	
Catering expenses	118	295 ²	
Miscellaneous	1,362	0 ²	<u>12,677</u>
<u>Capital Expenditure</u>			
Church Repairs and Redecoration	0	2,178	
Curate's House Repairs/Redecoration	1,266	0 ²	<u>2,178</u>
	<u>£61,213</u>	<u>£81,623</u>	
Excess of Payments over Receipts	<u>£850</u>	<u>£10,077</u>	

Note 1	Between July 2018 and 1st October 2020, the PCC received a reduction to Parish Share in lieu of lost rent for housing our Curate (£15,600 in 2020 and £11,711 in 2021). For accounting purposes, this has been recorded as rental income. From 2nd October to 8th December 2021, our former Curate remained in the house and rent was paid by her new parish. The house will be rented commercially under a short-term tenancy agreement in 2022.
Note 2	Net catering receipts £48 (2021) and £516 (2020). The Hatch was closed in March 2020 due to COVID-19 and reopened in September 2021 with a reduced menu of hot drinks and snacks only.
Note 3	The PCC jointly own a photocopier / printer with ASCEND. A monthly fee is paid by the PCC related to the number of sheets printed; recorded as expenditure under "Church Office and Administration". The PCC recovers costs from ASCEND and the South Oxhey Choir for printing and paper usage; recorded as a receipt under "Printing income". No profit is made from printing income.
Note 4	Rent (ASCEND) is for permanent office space. ASCEND also paid hall and room hire charges for courses etc. of £300 (2021) and £3,421 (2020 includes bookings in Sep-Dec 2019) included under 'Lettings' and further contributions recorded under 'Utilities & running costs (ASCEND)'. Total ASCEND receipts totalled £11,815 (2021) and £18,418 (2020). A further £825 for lettings and £487 for utilities was invoiced in December 2021 and paid in January 2022. From December 2020, the PCC agreed a temporary 25% reduction on ASCEND's monthly rent because of reduced occupancy due to COVID-19.
Note 5	Insurance claim in 2020 for garage door at Curate's house following break-in.
Note 6	Significant 'Miscellaneous Income' for 2020 consists leaving collections for our curate and vicar. Significant 'Miscellaneous Expenditure' includes payment of this collection as leaving gifts.
Note 7	The post of Facilities Manager was made redundant in May 2020. Salary costs in 2020 includes statutory redundancy payment and other related employment costs.
Note 8	Consumables & general running' includes consumables (e.g. toilet paper, cleaning supplies etc) and routine bills other than gas, electricity and water.
Note 9	Capital expenditure in 2021 was for repairs to the garage roof at the Curate's House. Capital Expenditure excludes routine maintenance.

INDEPENDENT EXAMINER'S REPORT

I hereby certify that the above Receipts and Payments Account is in accordance with the financial records produced to me.

G R Hewer ACIS ACIB

on 17 Feb 2022

These accounts are approved by the Parochial Church Council and signed

on 23 February 2022 on its behalf by

Chris Thomas - Treasurer and Lay Chair

2. Statement of Assets and Liabilities as at 31 December 2021

<u>Assets</u>	<u>2021</u>	<u>2020</u>
Cash in hand and in bank	7,659	8,553
Short term deposit CBF	86,439	86,394
CBF Investment Fund Income Shares	2,362	2,065
Gift Aid Reclaimable	986	751
Curate's house in The Hoe	514,000	492,000 ¹⁰
Fixtures, Fittings and Equipment	<u>2,900</u>	<u>3,275</u>
Total Assets	<u>£614,346</u>	<u>£593,038</u>
<u>Liabilities</u>		
Fees due to Diocese for Oct-Dec	443	169
Total Liabilities	<u>£443</u>	<u>£169</u>
<u>Net Assets</u>		
	<u>£613,903</u>	<u>£592,869</u>

Note 10	Last professional valuation of Curate's house was £210,000 in December 2001. Current figures are indicative online valuations from zoopla.co.uk (February 2022 and March 2021).
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3. Fixtures, Fittings and Equipment

Net Book Value as at 31 Dec 2020	3,867
Additions:	0 ¹¹
less depreciation of 25% of balance	<u>-967</u>
Net book value as at 31 Dec 2021	<u>£2,900</u>

Note 11	Only new equipment over £500 is listed.
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4. Schedule of Funds as at 31 December 2021

<u>Fund / Description</u>	<u>Unrestricted / Designated</u>	<u>Restricted</u>	<u>Total</u>	<u>2020</u>
General Fund	61,735		61,735	65,212
Special Fund	1,120		1,120	1,120 ¹²
Curate's House	14,330		14,330	12,175 ¹²
Building		7,633	7,633	7,333 ¹²
Vicar's Discretionary		6,077	6,077	6,117
Youth (inc Children's Choir)		652	652	546 ¹²
Letting Damage Deposit		1,000	1,000	1,000 ¹²
Mission - Home and Overseas	<u>1,544</u>	<u>5</u>	<u>1,549</u>	<u>1,443</u> ¹²
Total	<u>£78,730</u>	<u>£15,368</u>	<u>£94,097</u>	<u>£94,947</u>

Note 12	Special Fund contains proceeds of dedicated fundraising which is set aside from the routine general fund to provide a pot of money for future purchases of church equipment as required.
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Note 13	The Curate's House fund provides a pot of money for future maintenance and other costs arising from our ownership of the property. It is funded by a 30% contribution from all rental income of the property (see Note 2).
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Note 14	An estimated electricity saving of £300.58 has been added to the Building Fund as agreed by the PCC at the time the LED lighting was installed (savings compared to 2016 baseline before the LED lighting was installed).
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Note 15	The Children's Choir ran between 2015 and 2017 and was funded by membership subscriptions and donations. Attempts were made to resume the Choir in 2018 and 2019 but there are no further plans to restart. In January 2022, the PCC agreed to merge these funds with the Youth Fund as the two funds have equivalent purposes.
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Note 16	In 2016, a regular letting was secured with the Romanian Betesda Church. Due to the significant unsupervised use of the building, a damage deposit of £1,000 was collected and is held in a restricted fund.
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Note 17	Mission Funds listed as "Designated" are reserved to be split between our nominated Missions for 2021. "Restricted" funds are money raised for a specific cause, for example emergency appeals and the collection at the Christingle service for The Children's Society.
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